

# Croydon Council

|  |  |
|--|--|
| <b>REPORT TO:</b>  | <b>CABINET</b><br><b>30 June 2014</b>  |
| <b>AGENDA ITEM:</b>  | <b>12</b>  |
| <b>SUBJECT:</b>  | <b>CONTRACTS TO BE AWARDED OVER £500,000</b>   |
| <b>LEAD OFFICER:</b>   | <b>Sarah Ireland, Director of Strategy Commissioning<br/>Procurement and Performance</b> |
| <b>CABINET MEMBER:</b>   | <b>Councillor Simon Hall<br/>Cabinet Member for Finance and Treasury</b>                 |
| <b>WARDS:</b>  | <b>All</b>   |
| <b>CORPORATE PRIORITY/POLICY CONTEXT:</b> Effective procurement will contribute to all corporate priorities. |  |
| <b>FINANCIAL SUMMARY:</b> There are no direct costs arising from this report.                                |  |

## **1. RECOMMENDATION**

1.1 The Cabinet is requested to note:-

1.1.1 The contracts over £500,000 anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader, before the next meeting of Cabinet;

1.1.2 That any recommendations for contract award with a lifetime value (including extensions) over £5m will be made to the Cabinet for approval;

1.1.3. That in respect of acquisitions and disposals of assets that Councillor Simon Hall, the Cabinet Member for Finance and Treasury in consultation with the Leader of the Council, be delegated authority to approve such transactions above £500,000 to £5M. Any transactions in excess of £5M will be presented to cabinet for decision.

## 2. EXECUTIVE SUMMARY

2.1 This is a standard report will be presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-

- ◆ Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet; and
- ◆ Delegated award decisions made by the Director of Strategy Commissioning and Procurement since the last meeting of the Corporate Services Committee, (and in future reports since the last Cabinet).

## 3. DETAIL

3.1 Section 4 of this report lists those contracts that are to be awarded by the relevant Cabinet Member before the next Cabinet meeting.

3.2 The Cabinet are requested to identify any awards where they require further information

### 3.3 Freedom of Information (FOI)/ Data Protection Considerations

The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

## 4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

4.1 Revenue and Capital consequences of contract award decisions to be made over £500k by the nominated Cabinet Member: in consultation with the Cabinet Member for Finance and Treasury and the Leader in certain circumstances

| <b>Contract Title</b>   | <b>Contract Revenue Budget</b> | <b>Contract Capital Budget</b> | <b>Dept</b> |
|---|--------------------------------|--------------------------------|-------------|
| Alternative Education Provision for Children who are not in mainstream schools (including Looked After Children and Unaccompanied Asylum Seeker to meet statutory | £725,000                       |                                | CFL         |

| <b>Contract Title</b>   | <b>Contract Revenue Budget</b> | <b>Contract Capital Budget</b> | <b>Dept</b> |
|---|--------------------------------|--------------------------------|-------------|
| obligations with regard to the provision of Education for compulsory age children |                                |                                |             |
| Town Hall plant replacement works (chillers, boilers and plant).                  |                                | £980,000                       | CED         |

Approved by Dianne Ellender, Head of Finance and Deputy Section 151 Officer

## **5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER**

- 5.1 The Council Solicitor comments that the Annual Council Meeting agreed she be given delegated authority to make the necessary amendments to the Tenders and Contracts Regulations consequential on these new arrangements.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

## **6. HUMAN RESOURCES IMPACT**

- 6.1 There are no HR issues arising from this report, which is a standard scheduled report for information on contract awards through the Contracts & Commissioning Board. Where HR issues arise for any contracts awarded through the Contracts & Commissioning Board delegations, these would be specified in the individual report under the advice of a senior HR officer who is either represented on the Board or in writing beforehand.

Approved by: Heather Daley, Director of Human Resources.

## **7. EQUALITY ANALYSIS**

- 7.1 The Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 7.2 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms. ”

7.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.”

**8. ENVIRONMENTAL AND DESIGN IMPACT**

8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

**9. CRIME AND DISORDER REDUCTION IMPACT**

9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

---

**CONTACT OFFICER:**

|                      |                                       |
|----------------------|---------------------------------------|
| <b>Name:</b>         | Genine Whitehorne                     |
| <b>Post title:</b>   | Head of Commissioning and Procurement |
| <b>Telephone no:</b> | 60584                                 |

**BACKGROUND DOCUMENTS:**

The Part A report to the Cabinet Member(s) for each contract  
The Part B report to the Cabinet Member(s) for each contract (exempt from public disclosure)