

# Croydon Council

<b>REPORT TO:</b>	<b>CABINET</b> <b>14<sup>th</sup> July 2014</b>
<b>AGENDA ITEM:</b>	<b>17</b>
<b>SUBJECT:</b>	<b>CONTRACTS &amp; LEASES TO BE AWARDED OVER £500,000</b>
<b>LEAD OFFICER:</b>	<b>Sarah Ireland, Director of Strategy Commissioning Procurement and Performance</b>
<b>CABINET MEMBER:</b>	<b>Councillor Simon Hall Cabinet Member for Finance and Treasury</b>
<b>WARDS:</b>	<b>All</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b> Effective procurement will contribute to all corporate priorities.	
<b>FINANCIAL SUMMARY:</b> There are no direct costs arising from this report.	

## **1. RECOMMENDATION**

1.1 The Cabinet is requested to note:-

1.1.1 The contracts and leases over £500,000 anticipated to be awarded before the next meeting of Cabinet under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader, ;

1.2. The list of delegated award decisions made by the Director of Strategy Commissioning and Procurement between 20/6/2014 to 14/07/2014.

1.3 The Cabinet recommend to the Leader of the Council that prior to the next meeting of Cabinet in September, in respect of any contracts valued over £500k and that have not previously been notified or reported to Cabinet, the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Treasury or, where the nominated member is the Cabinet Member for Finance and Treasury in consultation with the Leader, be authorised to agree the award of such contracts;

Note that any awards made under this delegation will be notified in the standard contracts report to the next meeting of Cabinet

## 2. EXECUTIVE SUMMARY

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-

- ◆ Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet; and
- ◆ Delegated award decisions made by the Director of Strategy Commissioning and Procurement since the last meeting of the Cabinet

## 3. DETAIL

3.1 Section 4 of this report lists those contracts that are to be awarded by the relevant Cabinet Member before the next Cabinet meeting.

3.2 The Cabinet are requested to identify any awards where they require further information.

## 4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

4.1 Revenue and Capital consequences of contract award and asset agreement decisions to be made over £500k by the nominated Cabinet Member: in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Learning Disabilities & Physical Disabilities Supported Housing services	£2,624,514		DASHH
Income, Exchequer, Revenues and Benefits Managed Service Printing and Mailing	£2,300,000		CED
Education Maintenance Replacement Flat Roofs Batch 1		£811,000	CFL
<b>Asset Title</b>	<b>Acquisition</b>	<b>Disposal</b>	<b>Dept</b>
West Croydon Bus Station		£560,000	CED
Lion Green Road Development - CALAT	£1,600,000		CFL

- 4.2 Revenue and Capital consequences of delegated contract award decisions made between £100k & £500k by the Director of Strategy, Commissioning Procurement & Performance

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Regulatory Services System to support field work	£239,000		D&E
Croydon Landlord Services	£445,000		DASHH
Quantity Surveyors Services Schools Expansion 2015		£194,870	CFL

Approved by Dianne Ellender, Head of Finance and Deputy Section 151 Officer

## **5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER**

- 5.1 The Council Solicitor comments that the Annual Council Meeting agreed she be given delegated authority to make the necessary amendments to the Tenders and Contracts Regulations consequential on these new arrangements. t

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

## **6. HUMAN RESOURCES IMPACT**

- 6.1 There are no HR issues arising from this report, which is a standard scheduled report for information on contract awards through the Contracts & Commissioning Board. Where HR issues arise for any contracts awarded through the Contracts & Commissioning Board delegations, these would be specified in the individual report under the advice of a senior HR officer who is either represented on the Board or in writing beforehand.

## **7. EQUALITY ANALYSIS**

- 7.1 The Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

7.2 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms. ”

7.3 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.”

## **8. ENVIRONMENTAL AND DESIGN IMPACT**

8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **9. CRIME AND DISORDER REDUCTION IMPACT**

9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **10. FREEDOM OF INFORMATION (FoI) / DATA PROTECTION CONSIDERATIONS**

10.1 The Council’s Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council’s Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

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### **CONTACT OFFICER:**

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<b>Post title:</b>	Head of Commissioning and Procurement
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### **BACKGROUND DOCUMENTS:**

The Part A report to the Cabinet Member(s) for each contract

The Part B report to the Cabinet Member(s) for each contract (exempt from public disclosure)