

REPORT TO:	CABINET 15 September 2014
AGENDA ITEM:	13
SUBJECT:	CONTRACTS TO BE AWARDED AND PROPERTY ACQUISITIONS OR DISPOSALS TO BE MADE OVER £500,000
LEAD OFFICER:	Sarah Ireland, Director of Strategy Commissioning Procurement and Performance
CABINET MEMBER:	Councillor Simon Hall Cabinet Member for Finance and Treasury
WARDS:	All
CORPORATE PRIORITY/POLICY CONTEXT: Effective procurement will contribute to all corporate priorities.	
FINANCIAL SUMMARY: There are no direct costs arising from this report.	
KEY DECISION REFERENCE NO.: This is not a key decision	

1. RECOMMENDATIONS

1.1 The Cabinet is requested to note:-

1.1.1 The contracts over £500,000 in value anticipated to be awarded before the next meeting of Cabinet, under delegated authority from the Leader, by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

1.2. The list of delegated award decisions made by the Director of Strategy Commissioning and Procurement between 31/07/2014 to 04/09/2014.

1.3 The contracts awarded during the summer recess under the delegated authority arrangements agreed by the Leader of the Council on 16 July 2014.

2. EXECUTIVE SUMMARY

- 2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-
- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet; and
 - Delegated award decisions made by the Director of Strategy Commissioning and Procurement since the last meeting of the Cabinet
- 2.2 The table in para.4.3 also details those contracts not included on the list reported to Cabinet on 14th July 2014 but which have been awarded under the delegations agreed on the recommendation of Cabinet by the Leader to operate during the summer recess (draft Min.A56/14). These arrangements were that prior to this meeting in respect of any contracts valued over £500k which had not previously been notified or reported to Cabinet, the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Treasury or, where the nominated member is the Cabinet Member for Finance and Treasury in consultation with the Leader, was authorised to agree the award of such contracts. It was also noted that any awards made under this delegation would be notified to Cabinet in this report.

3. DETAIL

- 3.1 Section 4 of this report lists those contracts that are to be awarded by the relevant Cabinet Member before the next Cabinet meeting.
- 3.2 The Cabinet are requested to identify any awards where they require further information.
- 3.3 No property acquisitions or disposals over £500,000 are anticipated to be made before the next meeting of Cabinet.
- 3.4 The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.
-

4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

- 4.1 Revenue and Capital consequences of contract award decisions to be

made over £500k by the nominated Cabinet Member: in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Web Content Management System (contract variation)		£352,000 (Total Contract Value £3,282,000)	Chief Executives (CED)
Support for Croydon Challenge Programme (contract variation)	£200,000 (Total contract value £660,000)		CED

4.2 Revenue and Capital consequences of delegated contract award decisions made between £100k & £500k by the Director of Strategy, Commissioning Procurement & Performance

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Extension of the Debt Collection and Bailiff Services Framework Agreement	Zero cost to council contract extension		CED
Orders from the Community Equipment Dynamic Purchasing system	Proposed appointment of new suppliers to the Community Equipment Dynamic Purchasing System, which will not in itself result in any expenditure.		Adult Services Health and Housing (DASHH)
Connected Croydon: London Road Public Realm Phase 1		£400,000	Development and Environment (D&E)
1FE Expansion of Norbury Manor Primary School Phase 1 Final Account (contract variation)		£66,724 (Total contract value £303,950)	D&E
Parish Church Schools temporary classroom removal (contract variation)		£130,147 (Total contract value £360,328)	D&E

- 4.3 Revenue and capital consequences of delegated contract awards made by the nominated Cabinet Member in consultation with the Cabinet Member for Finance & Treasury.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Rylands Primary School (awarded under delegated authority in the summer recess)		£4,856,533	D&E
South End High Street Building Frontage Improvement Works		£600,000	D&E

Approved by Dianne Ellender, Head of Finance and Deputy Section 151 Officer

5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER

- 5.1 The Council Solicitor comments that the information in this report reflects the requirements of the Council's Tenders and Contracts Regulations and the additional delegations referred to in para 2.2 and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

6. HUMAN RESOURCES IMPACT

- 6.1 There are no HR issues arising from this report, which is a standard scheduled report for information on contract awards through the Contracts & Commissioning Board. Where HR issues arise for any contracts awarded through the Contracts & Commissioning Board delegations, these would be specified in the individual report under the advice of a senior HR officer who is either represented on the Board or in writing beforehand.

7. EQUALITY IMPACT

- 7.1 An Equality Analysis process will be used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions will be defined where appropriate

- 7.2 Equality analysis enables the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.”
- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms. ”

8. ENVIRONMENTAL IMPACT

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

9. CRIME AND DISORDER REDUCTION IMPACT

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

CONTACT OFFICER:

Name:	Genine Whitehorne
Post title:	Head of Commissioning and Procurement
Telephone no:	60584

BACKGROUND DOCUMENTS:

The Part A report to the Cabinet Member(s) for each contract
 The Part B confidential report to the Cabinet Member(s) for each contract
 (exempt from public disclosure)