

# Croydon Council

<b>REPORT TO:</b>	<b>CABINET</b> <b>29<sup>th</sup> September 2014</b>
<b>AGENDA ITEM:</b>	<b>11</b>
<b>SUBJECT:</b>	<b>CONTRACTS TO BE AWARDED AND PROPERTY ACQUISITIONS OR DISPOSALS TO BE MADE OVER £500,000</b>
<b>LEAD OFFICER:</b>	<b>Sarah Ireland, Director of Strategy Commissioning Procurement and Performance</b>
<b>CABINET MEMBER:</b>	<b>Councillor Simon Hall</b> <b>Cabinet Member for Finance and Treasury</b>
<b>WARDS:</b>	<b>All</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT/OUTCOMES FOR RESIDENTS OF THE BOROUGH:</b> Effective procurement will contribute to all corporate priorities. Our commissioning strategy (2012 -2015) sets out our approach to commissioning and procurement and puts delivery of outcomes at the heart of our decision making process.	
<b>FINANCIAL SUMMARY:</b> There are no direct costs arising from this report.	
<b>KEY DECISION REFERENCE NO.:</b> <b>This is not a key decision</b>	

## **1. RECOMMENDATIONS**

1.1 The Cabinet is requested to note:-

1.1.1 The contracts over £500,000 in value anticipated to be awarded by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

1.1.2. The list of delegated award decisions made by the Director of Strategy Commissioning and Procurement between 04/09/2014 to 25/09/2014.

1.2 The Cabinet is requested to agree

1.2.1 The list of procurement strategies over £5m in value as shown in the appendix (**e-copy**).

## **2. EXECUTIVE SUMMARY**

- 2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-
- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet; and
  - Delegated award decisions made by the Director of Strategy Commissioning and Procurement since the last meeting of the Cabinet

## **3. DETAIL**

- 3.1 Section 4 of this report lists those contracts that are to be awarded by the relevant Cabinet Member before the next Cabinet meeting.
- 3.2 The Cabinet are requested to identify any awards where they require further information.
- 3.3 No property acquisitions or disposals over £500,000 are anticipated to be made before the next meeting of Cabinet.
- 3.4 The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

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## **4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS**

- 4.1 Revenue and Capital consequences of contract award decisions to be made between £500k to £5m by the nominated Cabinet Member: in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
<b>Housing Planned Maintenance Improvements</b> <b>Transition Strategy:</b> Kitchens and Bathrooms contract variation	£1,000,000		DASHH
<b>Housing Planned Maintenance Improvements</b> <b>Transition Strategy:</b> Windows Installations contract extension	£2,000,000		DASHH
<b>Housing Planned Maintenance Improvements</b> <b>Transition Strategy:</b> Lift Repairs and Servicing contract variation	£1,500,000		DASHH
<b>Housing Planned Maintenance Improvements</b> <b>Transition Strategy:</b> Partnering Support contract variation	£900,000		DASHH
St Joseph's Primary School Main Pre-construction Works		£610,000	D&E

4.2 Revenue and Capital consequences of delegated contract award decisions made between £100k & £500k by the Director of Strategy, Commissioning Procurement & Performance

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Croydon Challenge: Digital by Design and Enabling Core	£286,453		Chief Executives (CED)
Extension of the First Aid Training Provision Contract	£78,950 (Total contract value £250,000)		Chief Executives (CED)

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
15 hrs Childcare Provision for children with complex needs	£259,321		CFL
Clocktower and Town Hall WC Refurbishment Works		£328,260.41	D&E
Orders from the Framework Contract - a Community Equipment Dynamic Purchasing System	Proposed appointment of new suppliers to the Community Equipment Dynamic Purchasing System, which will not in itself result in any expenditure.		DASHH

4.3 Revenue and capital consequences of procurement strategy decisions to be made over £5m by Cabinet **(as detailed in the e-copy appendix – to follow)**

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Housing Planned Maintenance and Improvement – funded through the Housing Revenue Account	£450,000,000 (£30,000,000 pa)		Chief Executives (CED)

Approved by Dianne Ellender, Head of Finance and Deputy Section 151 Officer

**5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER**

5.1 The Council Solicitor comments that the information in this report reflects the requirements of the Council’s Tenders and Contracts Regulations and the additional delegations referred to in para 2.2 and the council’s Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

## **6. HUMAN RESOURCES IMPACT**

- 6.1 There are no HR issues arising from this report, which is a standard scheduled report for information on contract awards through the Contracts & Commissioning Board. Where HR issues arise for any contracts awarded through the Contracts & Commissioning Board delegations, these would be specified in the individual report under the advice of a senior HR officer who is either represented on the Board or in writing beforehand.

Approved by: Heather Daley, Director of Human Resources.

## **7. EQUALITY IMPACT**

- 7.1 An Equality Analysis process will be used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions will be defined where appropriate
- 7.2 Equality analysis enables the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.”
- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms. ”

## **8. ENVIRONMENTAL IMPACT**

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **9. CRIME AND DISORDER REDUCTION IMPACT**

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

**CONTACT OFFICER:**

<b>Name:</b>	Genine Whitehorne
<b>Post title:</b>	Head of Commissioning and Procurement
<b>Telephone no:</b>	60584

**E-copy appendix (to follow):** Procurement Strategies

**BACKGROUND DOCUMENTS:**

The Part A report to the Cabinet Member(s) for each contract

The Part B confidential report to the Cabinet Member(s) for each contract  
(exempt from public disclosure)