

For General Release

REPORT TO:	Cabinet Member for Safety and Justice
AGENDA ITEM:	Background report to item 19 – Cabinet 16.03.15
SUBJECT:	CCTV Circuits Contract Award
LEAD OFFICER:	Andy Opie Head of Public Safety
CABINET MEMBER:	Cllr Watson, Cabinet Member for Safety and Justice
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT The CCTV network is a key tool supporting the Safer Croydon Community Safety Strategy to tackle crime and anti-social behaviour to make communities safer.	
AMBITIOUS FOR CROYDON & WHY ARE WE DOING THIS: To ensure continuity of services supporting the Community Safety Strategy and to secure contract savings.	
FINANCIAL IMPACT: The 5 year contract price will be met from existing revenue budgets. The contract price represents a saving of 20% over 5 years against current contract costs with costs fixed for the next 5 years.	
KEY DECISION REFERENCE NO.: N/A	

The Leader of the Council has delegated to the Cabinet Member for Safety and Justice the power to make the decisions set out in the recommendations below

1. RECOMMENDATIONS

- 1.1 The Cabinet Member for Safety and Justice in consultation with the Cabinet Member for Finance and Treasury* is recommended to approve the award of CCTV Circuits Contract to the contractor and upon the terms detailed in the associated Part B report.
- 1.2 The Cabinet Member for Safety and Justice is asked to note that the name of the successful contractor and price will be released once the contract award is agreed and implemented.

2. EXECUTIVE SUMMARY

2.1 The purpose of the report is to recommend a contract award and outline the procurement process followed following the strategy agreed at the Council's Contracts and Commissioning Board on 24/09/2014.

This project is for the supply of fibre circuits connecting the Council's public area CCTV cameras with the Council's central CCTV control room at Strand House and the parking enforcement control room at Davis House. (and associated support & maintenance). The CCTV network supports the policies of the Council with regard to creating and maintaining a safe and clean environment along with the benefits derived from parking enforcement. The CCTV network is a key tool supporting the Safer Croydon Community Safety Strategy to tackle crime and anti-social behaviour. The network also supports parking enforcement.

2.2 The content of this report has been endorsed by the Contracts and Commissioning Board.

CCB Approval Date	CCB ref. number
12/02/2015	CCB0968/14-15

3. DETAIL

3.1 Market testing was undertaken in advance of the tender with the 12 suppliers registered on the Crown Commercial Services framework PSN Connectivity RM860.

3.2 A mini-competition was conducted through the Cabinet Office framework contract (PSN Connectivity RM860). This is an EU compliant framework & complies with the tenders and contracts regulations. The framework expires 24/04/2015.

3.3 All the 12 suppliers registered on the framework were contacted in advance and invited to register on the London Tenders Portal.

3.4 The invitation to tender (ITT) was submitted on December 1st 2014 with a response date of January 5th 2015. All suppliers on the framework were again contacted a week before the ITT was issued on 1st December to remind them to register and notifying that an ITT was imminent.

3.5 Nine suppliers who registered on the London Tenders Portal were invited to tender: Three suppliers responded indicating an interest. One expressed they could not meet the requirement. Only 1 supplier submitted a tender which was evaluated against the published evaluation criteria.

3.6 The evaluation criteria was 60% price and 40% quality. The lowest price bid to receive 60%. Quality criteria included ability to meet the timetable to supply by April 1st 2015 with no disruption on a pass/fail basis. Weighted quality also included project management for service transition, novation, risk management, service and support levels and account management. Evaluation was undertaken by officers from the Community Safety team and the IT Category Manager.

3.7 Scoring of the quality elements was based on the Council standard methodology as set out in the following table:

Score	Rating	Details
0	Inadequate	Applies when a Bidder has clearly not understood the Council's requirement, or to instances where no response is offered.
1	Poor	Applies when the response indicates deficiencies or limitations that indicate that the proposal only partially meets the Council's requirements.
2	Adequate	Applies when the response indicates minor deficiencies or limitations that indicate that the proposal is inflexible, despite meeting the Council's minimum requirements, or only partially meets the Council's detailed requirements.
3	Compliant	Applies when the response is fully compliant and acceptable as meeting the Council's requirements.
4	Good	Applies when the response not only meets the Council's requirements, but offers additional benefits e.g. in terms of functionality, scalability or level of Bidder support.
5	Excellent - Adding Value	Applies when the response meets the Council's requirements and provides significant additional benefits e.g. in terms of functionality, Bidder support and a demonstrated ability to accommodate future developments with minimal effort and cost.

3.7 The winning tender submission achieved the following average scores following evaluation. The score of 18.3% achieved for weighted quality exceeds the target of 16% would would represent an adequate response under the evaluation scoring criteria.

Criteria	Section Weight	Weighted Score
Weighted Price	60%	60%
Weighted Quality	40%	18.3%
TOTAL	100%	78.3%

3.8 While only one tender was received, for the reasons detailed in para.11 it is considered that this nevertheless represents best value to the Council.

4. CONSULTATION

4.1 Internal consultation has taken place within Public Safety. In addition senior officers from Parking Services were consulted.

5 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

5.1

1 Revenue and Capital consequences of report recommendations

Included in Part B of the report.

2 The effect of the decision

Entering into the contract commits the Council to a 5 year contract, enables a saving in operational costs and facilitates the operation of CCTV services in supporting community safety and parking enforcement.

3 Risks

Financial stability of suppliers was assessed at the framework stage and, under the framework rules, cannot be evaluated again, however a standard financial health check was conducted and no issues were found.

4 Options

n/a

5 Future savings/efficiencies

There will be an immediate saving, when compared to the 2014/15 budget which has already been built into the 2015/16 budget. In addition, by going out for a fixed price contract, the Council has protected itself from any inflationary increases over the next five years.

(Approved by: Graham Oliver, Finance Business Partner (D&E))

6. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER

- 6.1 The Council Solicitor comments that the procurement process as detailed in this report meets the requirements of the Council's Tenders and Contracts Regulations and the statutory duty to demonstrate best value under the Local Government Act 1999

(Approved by: Gabriel MacGregor, Head of Corporate Law on behalf of the Council Solicitor & Monitoring Officer)

7. HUMAN RESOURCES IMPACT

- 7.1 There are no Human Resources issues arising from this report.

(Approved by: Adrian Prescod, HR Business Partner, for and on behalf of Director of Human Resources, Chief Executive Department.)

8. EQUALITIES IMPACT

- 8.1 A detailed / full Equality Analysis has not been undertaken for the following reason(s):
- 8.2. Section 1 of the Equalities Analysis has been completed and the resulting decision is:
- 8.3. The proposal to procure a leased fibre circuit contract, which is to begin when the existing one completes, does not have a significant impact on protected group identified by the Equalities Act 2010 compared to non-protected groups and so a further equality analysis is not required.
- 8.4. This has been approved by the Equalities Officer on 19 August 2014 with the strategy report.

9. ENVIRONMENTAL IMPACT

- 9.1 There are no existing assets to be disposed of as a result of the letting of a new contract. The existing equipment will be maintained in its current locations so there are no environmental nor design impacts associated with this project. There are no new circuits required therefore no requirement to install new equipment or conduct civil engineering works.

10. CRIME AND DISORDER REDUCTION IMPACT

- 10.1 As well as being used for Parking Enforcement purposes, the Council's CCTV cameras survey in areas where crime and disorder have historically been at a higher level than elsewhere, which assists the Council and the Safer Croydon Partnership manage and reduce crime and antisocial behaviour ("ASB"). Thus, indirectly and through the reduction of crime and ASB, the cameras help to create a safe and clean environment where people feel secure and a place where town centres & businesses can flourish, both being key priorities for the

Council's Corporate Plan and supporting the Councils aims of 'Inspiring and Creating Social Value in Croydon'.

11. REASONS FOR RECOMMENDATIONS/PROPOSED DECISION

- 11.1 Although only one tender was received, the tender did meet the award criteria for most economically advantageous tender. Some, though not all, suppliers indicated the services required in the tender were not in their portfolio as their reason for not bidding.
- 11.2. The price secures a significant saving of 20.9 % over the current contract costs.
- 11.3. The service will not be disrupted when the current contract terminates on April 1st.
- 11.4. The support levels as tendered meet the business requirements to maintain service availability targets of 99.99% with support to be provided 24 hours a day, seven days a week over the year (24x7x365) for and target fix times as specified in the tender requirements.

12. OPTIONS CONSIDERED AND REJECTED

- 12.1 As only one tender was received, no other options were requested or were provided for consideration.

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BACKGROUND PAPERS

Procurement Strategy Report

Procurement Strategy Report approved by the Contracts and Commissioning Board (CCB) recommending the implemented procurement approach.