

# Croydon Council

<b>REPORT TO:</b>	<b>CABINET</b> <b>22 June 2015</b>
<b>AGENDA ITEM:</b>	<b>14</b>
<b>SUBJECT:</b>	<b>CONTRACTS TO BE AWARDED</b>
<b>LEAD OFFICER:</b>	<b>Sarah Ireland, Director of Strategy Communities and Commissioning</b>
<b>CABINET MEMBER:</b>	<b>Councillor Simon Hall</b> <b>Cabinet Member for Finance and Treasury</b>
<b>WARDS:</b>	<b>All</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b> Effective outcome based commissioning and procurement will contribute to all corporate priorities.	
<b>AMBITIOUS FOR CROYDON &amp; WHY ARE WE DOING THIS:</b> The Council's commissioning strategy (2012 -2015) sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that our contractual relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers and, contribute to the growth agenda for Croydon. The contracts (awarded or recommended for award), asset decisions and procurement strategies included in this report all contribute to achieving our strategic aims and meeting the needs of the people of Croydon.	
<b>FINANCIAL SUMMARY:</b> There are no direct costs arising from this report.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

## 1. RECOMMENDATIONS

The Cabinet is requested to note:-

- 1.1. The property acquisitions and disposals to be agreed by the Cabinet Member for Finance and Treasury before the next meeting of Cabinet.
- 1.2. The contracts over £500,000 in value anticipated to be awarded by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.
- 1.3. The list of delegated award decisions made by the Director of Strategy Communities and Commissioning, between 26/02/2015 to 14/05/2015
- 1.4. The list of delegated award decisions made by the Cabinet Member for Homes & Regeneration and the Cabinet Member for Finance and Treasury in respect to the Revolving Investment Fund (RIF), up to 20/05/2015
- 1.5. The list of contract and property matters dealt with under Executive Powers by the Leader of the Council and nominated Cabinet Member between 17/03/15 and 11/06/15

## **2. EXECUTIVE SUMMARY**

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-

- Property acquisitions and disposals to be agreed by the Cabinet Member for Finance and Treasury before the next meeting of Cabinet.
- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet.
- Delegated contract award decisions made by the Director of Strategy Communities and Commissioning since the last meeting of the Cabinet.
- Delegated decisions made by the Cabinet Member for Homes & Regeneration and the Cabinet Member for Finance and Treasury in respect to the Revolving Investment Fund (RIF) since the last meeting of the Cabinet.

And to also update members on:-

- Contract and property matters dealt with under Executive Powers by the nominated Cabinet Member portfolio holder in consultation with the Leader of the Council since the last meeting of Cabinet

- 2.2 In addition, this report requests Cabinet approval of Procurement strategies over £5m in value. As at the date of this report, there are none.

### **3. DETAIL**

- 3.1 Section 4.1 of this report lists the property acquisitions and disposals to be agreed by the Cabinet Member for Finance and Treasury before the next meeting of Cabinet.
- 3.2 Section 4.2 of this report lists those contracts that are anticipated to be awarded by the nominated Cabinet Member.
- 3.3 Section 4.3 of this report lists the delegated award decisions made by the Director of Strategy, Communities and Commissioning, between 26/02/2015 to 14/05/2015.
- 3.4 Section 4.4 of this report lists the delegated decisions made by the Cabinet Member for Homes & Regeneration and the Cabinet Member for Finance and Treasury in respect of the Revolving Investment Fund (RIF) up to 20/05/2015.
- 3.5 Section 4.5 of this report lists the Contract and property matters dealt with under Executive Powers by the nominated Cabinet Member portfolio holder in consultation with the Leader of the Council since the last meeting of Cabinet
- 3.6 The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

### **4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS**

- 4.1 Property acquisitions and disposals to be made over £500k by the Cabinet Member for Finance and Treasury.

<b>Contract Title</b>	<b>Disposal/income</b>	<b>Acquisitions/ expenditure</b>	<b>Dept</b>
New lease to Tech Leader at 73-77 High Street and First Floor Davis House	£2,550,000		Resources

## 4.2 Proposed contract awards

4.2.1 Revenue and Capital consequences of contract award decisions to be made between £500k to £5m by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept/Cabinet Member</b>
Housing Passenger Lift Renewal Programme – Phase 1 (Arun Court, Laxton Court, Purvis House, and 133-176 Gordon Crescent) and Phase 2 (170-224 Laurel Crescent, 1269-1285 London Road and Gilbert Court)		£765,000	Place Cllr Butler
Extension of Litigation Legal Services Contract for the Insurance London Consortium (estimated extension value £306k)	£765,000 (value over full contract term)		Resources Cllr Hall
Contract award of the New Addington: Central Parade and Fishers Farm - Scheme Design and Development		£1,200,000	Place Cllr Butler
South London Waste Partnership - Household Reuse and Recycling Centres – Approve appointment of Preferred Bidder and reserve	£2,300,000 per annum, (initial 7 year term + yearly extensions up to a max full contract term of 14 years)		Place Cllr Collins

#### 4.3 Delegated award decisions made by the Director of Strategy Communities and Commissioning

4.3.1 Revenue and Capital consequences of delegated decisions made by the Director of Strategy, Communities and Commissioning for contract awards between £100k & £500k and contract extension awards (no limit to value) that were previously approved as part of the original contract award recommendation.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
School nursing for school aged children including National Child Measurement Programme and Vision Screening	£455,000		People
Hospital based stop smoking services	£125,000		Resources
Enabling Package of Works to Oasis Arena Academy to facilitate the building of a new 6 form entry secondary academy, creation of new multi-use games area and other works associated with Croydon Arena		£491,000	Place
Parent Partnership Service providing advice and information to children, parents, and young people with Special Educational Needs or disabilities	£266,000		People
Approved list of providers of alternative educational provision for learners of compulsory school age: Award of extension to existing framework. Estimated full term value (including extension) £3,785,000	£1,097,000		People
Housing Management IT System Support & Maintenance Contract Award	£294,000		People

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Payroll Administration and Management Services for Schools and Educational Establishments	£420,000		Resources
Payroll Administration and Management Services for Schools and Educational Establishments - Award of Software Contract	£143,000		Resources
Children's Social Care Occupational Therapy, supporting approximately 350 children per annum	£337,000		People
Revenue and Benefits System – Cloud-based Hosting, Disaster Recovery, and Support & Maintenance	£498,000		Resources
Pre-Construction Services Agreement for 5 No. batched 2016 – 1 Form of Entry Primary School expansions – St Johns School to provide approx. 210 school places		£296,000	Place
Pre-Construction Services Agreement for 5 No. batched 2016 – 1 Form of Entry Primary School expansions – Heavers Farm School to provide approx. 210 school places		£289,000	Place
Pre-Construction Services Agreement for 5 No. batched 2016 – 1 Form of Entry Primary School expansions – Chipstead Valley School to provide approx. 210 school places		£273,000	Place
Pre-Construction Services Agreement for 5 No. batched 2016 – 1 Form of Entry Primary School expansions – Christ Church School to provide approx. 210 school places		£274,000	Place

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Pre-Construction Services Agreement for 5 No. batched 2016 – 1 Form of Entry Primary School expansions – Woodcote School to provide approx. 210 school places		£286,000	Place
Project Manager & Employers Agent Services to support the Primary School Expansion Programme 2016		£280,000	Place
Quantity Surveying Services to support the Primary School Expansion Programme 2016		£164,000	Place
Ark Oval Primary Academy - Additional 1 Form of Entry: Enabling Package. Main contract to provide approx. 210 school places		£378,000	Place
Heathfield Academy, Aberdeen Rd – New 2 Forms of entry Primary School: Phase 1 Demolition and Enabling Package. Main contract to provide approx. 420 school places		£474,000	Place
Replacement Windows at Beckmead and Courtwood Primary Schools		£154,000	Place
CCTV Maintenance – 4 year repair and maintenance contract for cameras, control rooms and systems installed at various locations around the borough that support the policies of the Council with regard to creating and maintaining a safe and clean environment along with the benefits derived from parking enforcement	£302,000		Place

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Professional Services to support new build school Oasis Fiveways Academy		£383,000	Place
Supply of a Double Modular Classroom for Heavers Farm school for two years hire		£193,000	Place
Supply of a Single Modular permanent classroom for Chipstead school		£246,000	Place
Supply of a Single Modular Classroom for Wolsey Junior school for two years hire		£193,000	Place
Supply of a Double Modular Classroom for Christchurch school for two years hire		£198,000	Place
Supply of a Double Modular permanent classroom for Cypress Junior school		£420,000	Place

#### **4.4 Delegated decisions made by the Cabinet Member for Homes & Regeneration and the Cabinet Member for Finance and Treasury**

4.4.1 Consequences of delegated decisions made by Cabinet Member for Homes & Regeneration and the Cabinet Member for Finance and Treasury up to 20/05/2015 in respect of the Revolving Investment Fund (RIF), pursuant to the authority delegated to them by Cabinet on the 29<sup>th</sup> September 2014 (Minute Reference A79/14):



<b>Development</b>	<b>RIF investment decision</b>	<b>Date and reference</b>
'Meanwhile use' at East Croydon: Development loan to Boxpark Croydon Ltd	£3,000,000 loan granted	13 April 2015 36/14/HR&FT

#### 4.5 **Contract and property matters dealt with under delegated executive powers (Decision ref 16/15/LR)**

4.5.1 Revenue and Capital consequences of delegated decisions made by the nominated Cabinet Member portfolio holder in consultation with the Leader of the Council since the last meeting of Cabinet

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Cabinet Member</b>	<b>Date and reference</b>
Phase One Main Works for the Oasis Arena Secondary Academy		£6,000,000	Children, Families & Learning	12 May 2015 20/15/CFL
Planned Schools Maintenance - Heating Works Lot 1 Elmwood Infants School, Kenley Primary School, Howard Primary School, Park Hill Infants School & Lot 2 Smitham Primary School (phase1), Wolsey Infants School (phase1), St.Giles SEN School.		£1,380,000	Children, Young People & Learning	1 June 2015 19/15/CFL
Passenger Transport Framework – this will include a request for delegated awards of call offs above £500k	£7,000,000/annum Max 4 year term		People & Communities	6 May 2015 18/15/CFL

Approved by: Dianne Ellender, Head of Finance and Deputy Section 151 Officer

## **5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER**

- 5.1 The Council Solicitor comments that the information in this report reflects the requirements of the Council's Tenders and Contracts Regulations and the additional delegation referred to in para 2.2 and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

## **6. HUMAN RESOURCES IMPACT**

- 6.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC staff. Any specific individual contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Michael Pichamuthu, Strategic HRBP on behalf of Heather Daley, Director of Human Resources.

## **7. EQUALITY IMPACT**

- 7.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

- 7.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a "protected characteristic" and those who do not and take action to eliminate the potential of discrimination in the provision of services.

- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

## **8. ENVIRONMENTAL IMPACT**

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## 9. CRIME AND DISORDER REDUCTION IMPACT

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

### CONTACT OFFICER:

<b>Name:</b>	Charlotte Rohan
<b>Post title:</b>	Head of Commissioning and Procurement
<b>Telephone no:</b>	60584

### BACKGROUND DOCUMENTS:

The following public background reports are not printed with this agenda, but are available as background documents on the Croydon Council website agenda which can be found via this link [Cabinet agendas](#)

- Housing Passenger Lift Renewal Programme – Phase 1 and 2
- Extension of Litigation Legal Services Contract for the Insurance London Consortium
- New Addington: Central Parade and Fishers Farm - Scheme Design and Development contract award; and

Decisions relating to Section 4.5; reports available on Council Website here <https://www.croydon.gov.uk/democracy/dande/policies/notices-statements/cabnotices2015>

- Phase One Main Works for the Oasis Arena Secondary Academy
- Planned Schools Maintenance - Heating Works Lot 1 Elmwood Infants School, Kenley Primary School, Howard Primary School, Park Hill Infants School & Lot 2 Smitham Primary School (phase1), Wolsey Infants School (phase1), St.Giles SEN School.
- Passenger Transport Framework – this will include a request for delegated awards of call offs above £500k