

# Croydon Council

<b>REPORT TO:</b>	<b>CABINET</b> <b>20<sup>th</sup> October 2015</b>
<b>AGENDA ITEM:</b>	<b>13.1</b>
<b>SUBJECT:</b>	<b>CONTRACTS TO BE AWARDED</b>
<b>LEAD OFFICER:</b>	<b>Sarah Ireland, Director of Strategy Communities and Commissioning</b>
<b>CABINET MEMBER:</b>	<b>Councillor Simon Hall</b> <b>Cabinet Member for Finance and Treasury</b>
<b>WARDS:</b>	<b>All</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b> Effective outcome based commissioning and procurement will contribute to all corporate priorities.	
<b>AMBITIOUS FOR CROYDON &amp; WHY ARE WE DOING THIS:</b> The Council's commissioning strategy (2012 -2015) sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that out contractual relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers and, contribute to the growth agenda for Croydon. The contracts (awarded or recommended for award), asset decisions and procurement strategies included in this report all contribute to achieving our strategic aims and meeting the needs of the people of Croydon.	
<b>FINANCIAL SUMMARY:</b> There are no direct costs arising from this report.	
<b>KEY DECISION REFERENCE NO.:</b> There are key decisions mentioned in this report, but the recommendations in Section 1 of the report are not key decisions.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

## **1. RECOMMENDATIONS**

1.1 The Cabinet is requested to note:-

1.1.1 The contracts over £500,000 in value anticipated to be awarded by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

1.1.2 The list of delegated award decisions made by the Director of Strategy Communities and Commissioning, between 29/08/2015 and 29/09/2015

1.1.3 Contract awards recommended for approval by the Cabinet which are the subject of a separate agenda item and referenced in para 3.4 of this report.

1.1.4 Property acquisitions and disposals to be agreed by the Cabinet as reported on this agenda and referenced in para 4.3 of this report.

## **2. EXECUTIVE SUMMARY**

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:-

- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet;
- Delegated contract award decisions made by the Director of Strategy Communities and Commissioning since the last meeting of the Cabinet.
- Delegated award decisions made by the nominated Cabinet Member and the Cabinet Member for Finance and Treasury in respect to the Revolving Investment Fund (RIF) since last reported to Cabinet. As at the date of this report there are none.
- Property acquisitions and disposals to be agreed by the Cabinet or the Cabinet Member for Finance and Treasury (as appropriate) either as part of this agenda or before the next meeting of Cabinet.

## **3. DETAIL**

3.1 Section 4.1 of this report lists those contracts that are anticipated to be awarded by the nominated Cabinet Member.

3.2 Section 4.2 of this report lists the delegated award decisions made by the Director of Strategy, Communities and Commissioning, between 29/08/2015 to 29/09/2015.

3.3 Section 4.3 of this report lists the property acquisitions and disposals to be agreed by the Cabinet as part of this agenda.

3.4 In addition to the decisions listed in section 4, there is one further contract award recommended for approval at this Cabinet meeting. This contract award is the subject of a separate agenda item and is itemised in this report for information only:

- Chestnut Park School at Westways Main Works Contract Award.  
Award value in the sum of £9,063,505.00

3.5 The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

#### 4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

##### 4.1 Proposed contract awards

4.1.1 Revenue and Capital consequences of contract award decisions to be made between £500k to £5m by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
15 hrs early education provision for children with complex needs for a maximum contract term of 2 years 6 months	Total contract term £906,500 Approx. annual value £362,600		People/ Cllr Alisa Flemming
Meals on wheels service provision for a maximum contract term of 5 years	Total contract term £3.474m Approx. annual value £694,840		People / Cllr Louisa Woodley

## 4.2 Delegated award decisions made by the Director of Strategy Communities and Commissioning

4.2.1 Revenue and Capital consequences of delegated decisions made by the Director of Strategy, Communities and Commissioning for contract awards between £100k & £500k and contract extension awards (no limit to value) that were previously approved as part of the original contract award recommendation.

<b>Contract Title</b>	<b>Contract Revenue Budget</b>	<b>Contract Capital Budget</b>	<b>Dept</b>
Auckland Road Refurbishments – Contract Award		Total contract award value £306,837	Place
Chestnut Park Primary School Phase 2 Enabling Works		Total contract award value £498,750	Place
Services of an Occupational Health Physician for employees of the Council and Schools for a maximum 3 year term	Total contract term £331,200 Approx. annual value £110,400		Resources
Caterham Bourne Flood Alleviation Study		Total contract award value £164,998	Place
West Thornton at Canterbury Mills – New 2FE Primary Academy, Temporary Accommodation		Total contract award value £351,460	Place

**4.3 Revenue and Capital consequences of property acquisitions and disposals to be made by the Cabinet.**

<b>Contract Title</b>	<b>Disposal/income</b>	<b>Acquisitions/ expenditure</b>	<b>Dept</b>
10 Year lease for Windsor House for the provision of temporary accommodation		£7m	Resources

Approved by: Dianne Ellender, Head of Finance and Deputy Section 151 Officer

**5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER**

- 5.1 The Council Solicitor comments that the information in this report reflects the requirements of the Council's Tenders and Contracts Regulations and the additional delegation referred to in para 2.2 and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

**6. HUMAN RESOURCES IMPACT**

- 6.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC staff. Any specific contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Michael Pichamuthu, Strategic HRBP on behalf of Heather Daley, Director of Human Resources.

**7. EQUALITY IMPACT**

- 7.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 7.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between

people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.

- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

## **8. ENVIRONMENTAL IMPACT**

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

## **9. CRIME AND DISORDER REDUCTION IMPACT**

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

### **CONTACT OFFICER:**

<b>Name:</b>	Charlotte Rohan
<b>Post title:</b>	Head of Commissioning and Procurement
<b>Telephone no:</b>	60584

### **BACKGROUND DOCUMENTS:**

The following public background reports are not printed with this agenda, but are available as background documents on the Croydon Council website agenda which can be found via this link [Cabinet agendas](#)

- Contract award for 15 hrs early education provision for children with complex needs
- Contract award for meals on wheels service provision – to follow

### **CONFIDENTIAL BACKGROUND DOCUMENTS- EXEMPT FROM PUBLIC DISCLOSURE**

The following Part B background documents are exempt from public disclosure because they contain exempt information as defined in paragraph no. 3 of Schedule 12a to the Local Government Act 1972 (as amended).

- Contract award for 15 hrs early education provision for children with complex needs
- Contract award for meals on wheels service provision – to follow