

To: All Members of the **Appointments Committee**

A Meeting of the **Appointments Committee**, which you are summoned to attend,
will be held on
Thursday 21st May 2015 at the Rise of the Annual Council Meeting
in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

1. Appointment of Chair and Vice-Chair

AGENDA - PART B

None.

LONDON BOROUGH OF CROYDON

To: All Members of the **General Purposes and Audit Committee**

A Meeting of the **General Purposes and Audit Committee**, which you are summoned to attend, will be held on **Thursday 21st May 2015 at the Rise of the Annual Council Meeting** in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

1. **Appointment of Chair and Vice-Chair**
2. **Appointment of Sub-Committees of General Purposes and Audit Committee**

To appoint the following Sub-Committees (details of nominations appear in Appointments to Main Council Bodies (blue schedule) – **to be circulated**):

- a) **Mayoralty and Honorary Freedom Selection Sub-Committee**
- b) **Urgency Sub-Committee**

AGENDA - PART B

None.

To: All Members of the **Ethics Committee**

A Meeting of the **Ethics Committee**, which you are summoned to attend,
will be held on
Thursday 21st May 2015 at the Rise of the Annual Council Meeting
in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

2. Appointment of Chair and Vice-Chair

AGENDA - PART B

None.

To: All Members of the **Licensing Committee**

A Meeting of the **Licensing Committee**, which you are summoned to attend,
will be held on

Thursday 21st May 2015 at the Rise of the Annual Council Meeting
in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

1. Appointment of Chair and Vice-Chair

AGENDA - PART B

None.

To: All Members of the **Pension Committee**

A Meeting of the **Pension Committee**, which you are summoned to attend, will be held on **Thursday 21st May 2015 at the Rise of the Annual Council Meeting** in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

1. Appointment of Chair and Vice-Chair

AGENDA - PART B

None.

To: All Members of the **Planning Committee**

A Meeting of the **Planning Committee**, which you are summoned to attend, will be held on **Thursday 21st May 2015 at the Rise of the Annual Council Meeting** in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

- 1. Appointment of Chair and Vice-Chair**

- 2. Appointment of Sub-Committee of Planning Committee**

To appoint the following Sub-Committee (details of nominations appear in Appointments to Main Council Bodies (blue schedule) – **to be circulated**):

a) Planning Sub Committee

AGENDA - PART B

None.

To: All Members of the **Scrutiny and Overview Committee**

A Meeting of the **Scrutiny and Overview Committee**, which you are summoned to attend,
will be held on
Thursday 21st May 2015 at the Rise of the Annual Council Meeting
in the **COUNCIL CHAMBER, Town Hall, Katharine Street, Croydon.**

AGENDA - PART A

- 1. Appointment of Chairman, Deputy Chairman and Vice-Chairman**
- 2. Appointment of Sub-Committees of Scrutiny and Strategic Overview Committee**

To establish the following Sub- Committees and appoint memberships.
(details of nominations appear in Appointments to Main Council Bodies (blue schedule) – **to be circulated**):

- a) Scrutiny Sub-Committee – Children and Young People**
- b) Scrutiny Sub-Committee – Health, Social Care and Housing**
- c) Scrutiny Sub-Committee – Streets and Environment**

AGENDA - PART B

None.

For General Release

REPORT TO:	SCRUTINY AND OVERVIEW COMMITTEE 21 May 2015 <i>(NB: this meeting will take place at the rise of Annual Council)</i>
AGENDA ITEM:	1 and 2
SUBJECT:	SCRUTINY CHAIRS AND SUB-COMMITTEES
LEAD OFFICER:	Julie Belvir, Borough Solicitor and Monitoring Officer and Director of Legal and Democratic Services
LEAD MEMBER:	Chair of Scrutiny and Overview Committee
WARDS	All
CORPORATE PRIORITY/POLICY CONTEXT: The Scrutiny and Overview Committee, and its Sub-Committees, undertake the Council's statutory and constitutional scrutiny functions.	
FINANCIAL SUMMARY: The work of the Scrutiny function is met from within existing budgets. There are no additional costs arising from this report.	
FORWARD PLAN KEY DECISION REFERENCE NO.: This is not a key decision	

1. RECOMMENDATIONS

1.1 That:

- (i) The Chair, Deputy Chair (majority group) and Vice Chairman (minority group) be appointed (paragraph 4.1)
- (ii) Three scrutiny Sub-Committees be established (4.2)
- (ii) The remit of the Sub-Committees as set out in 4.3 be agreed
- (iii) The members appointed to the three Sub-Committees be endorsed (6)
- (iv) The Chair and Vice Chair of the three Sub-Committees be appointed (7)
- (v) Some parameters for the frequency and content of scrutiny meetings be agreed (4.5 to 4.8)
- (vi) And the dates of Committee meetings be noted (5)

2. EXECUTIVE SUMMARY

- 2.1 The Council's Constitution (Articles 5.01 and 5.02) requires the Scrutiny and Overview Committee (SOC) to appoint its Chair, Deputy Chair and Vice Chair. Article 6.02(k) permits the Scrutiny and Overview Committee to appoint Scrutiny Sub-Committees.

The Committee is asked in this report to appoint the Scrutiny Chairs, establish three Sub-Committees for 2015/16, agree the titles and remits of the three Sub-Committees, appoint the Members of the Sub-Committees, appoint the Sub-Committee Chairs and Vice Chairs and agree some parameters for the number of scrutiny meetings to be held during the year.

3. BACKGROUND

- 3.1 Articles 5.01 and 5.02 state that:

"The Chair of the Scrutiny and Overview Committee shall be appointed for the Council Year at the first meeting of the Committee, immediately following the Annual Council meeting....The Scrutiny and Overview Committee shall appoint Councillors as Deputy Chair and Vice Chair."

- 3.2 Article 6.2(k) states that the Scrutiny and Overview Committee may:

"appoint such Sub-Committees and task and finish working groups as may be required in order to discharge the Scrutiny and Overview role and shall allocate areas of responsibility to each Sub-Committee and co-ordinate the work programmes of the Sub-Committees"

- 3.3 In 2014/15, the Scrutiny and Strategic Overview Committee (SSOC) established three sub-Committees:

- The Health, Social Care and Housing Scrutiny Sub-Committee – which included statutory health scrutiny powers
- The Children and Young People Scrutiny Sub-Committee – which included scrutiny of educational matters
- The Streets and Environment Scrutiny Sub-Committee – included the statutory duty to scrutinise to review and scrutinise the actions of the local Flood Risk Management Authority

The Scrutiny and Strategic Overview Committee retained the statutory duty to scrutinise the work of the Safer Croydon Partnership.

- 3.4 Following the local elections in May 2014 the new administration set out to provide additional resources for scrutiny and in 2014/15 it:

- Established a third Sub-Committee to scrutinise issues relating to transport, shared road use and streets as well as flooding and sustainability

- Increased the number of scheduled scrutiny meetings from 16 in 2013/14 overall to 25 in 2014/15
- Increased accountability of decision-makers by inviting Cabinet Members to hold question time sessions within the scrutiny framework
- Developed Local Action Mini Reviews as a new way for back bench Members to investigate and report on issues of local concern
- Undertook pre-decision scrutiny on council policies and the council budget and re-visited issues
- Developed a Topic Reports as a means of making review information available in an easily accessible form
- Undertook a number of visits and briefings to help inform Members about topics they would later scrutinise
- Increased engagement by inviting contributions and questions from members of the public, partners and stakeholders, by taking health scrutiny meetings into the community and by web-casting some Scrutiny and Strategic Overview Committee meetings

3.5 When considering the arrangements for 2015/16 Members need to give consideration to:

- An increase in the number of scheduled scrutiny meetings from 25 in 2014/15 to 27 scheduled meetings in 2015/16 including a joint meeting of the Health and Children Sub-Committees and a 'Young People takeover' meeting of the Children and Young People Scrutiny Sub-Committee
- Allocating sufficient Member and scrutiny officer attention and resources to health scrutiny in what is likely to be another challenging year as it responds to the challenges of the Care Act and current issues within Croydon Health Services NHS Trust.
- The intention to continue taking Health scrutiny meetings into the community in 2015/16.
- The remit of the Children and Young People Scrutiny Sub-Committee which includes responsibility for scrutinising safeguarding for children

4. PROPOSALS ON STRUCTURE AND REMITS

Taking into account the above information, it is proposed that the SOC:

4.1 Appoints its Chair, Deputy Chair (from the majority group) and Vice Chairman (from the minority group) for 2015/16.

- 4.2 Establishes **three** Sub-Committees once again in 2015/16:
- Health, Social Care and Housing Scrutiny Sub-Committee
 - Children and Young People Scrutiny Sub-Committee
 - Streets and Environment Scrutiny Sub-Committee

4.3 Approves the following remits for the Sub-Committees:

HEALTH, SOCIAL CARE AND HOUSING SCRUTINY SUB-COMMITTEE

- (i) To undertake all powers of Health Scrutiny as defined in the Health and Social Care Act 2001 and National Health Service Act 2006 and the Health and Social Care Act 2012.
- (ii) To scrutinise Health and Social Care services.
- (iii) To undertake Housing scrutiny
- (iv) To undertake any relevant functions as prescribed to sub-Committees within Article Six and Section 4E of the Council's Constitution including any referrals from Healthwatch.
- (v) To scrutinise any other matter as prescribed by the Scrutiny and Overview Committee.
- (vi) To nominate two Committee Members to the South West London Standing JHOSC and 1 observer
- (vii) To nominate a Member/s to any other formally convened JHOSC

CHILDREN AND YOUNG PEOPLE SCRUTINY SUB-COMMITTEE

- (i) To undertake scrutiny of duties and functions of the Council as a local social services authority relating to children
- (ii) To scrutinise all services appertaining to the education and well-being of children and young people including youth services
- (iii) To scrutinise life-long learning
- (iv) To undertake any relevant functions as prescribed to sub-Committees within Article 6 and Section 4E of the Council's Constitution.
- (v) To scrutinise any other matter as prescribed by the Scrutiny and Overview Committee

STREETS AND ENVIRONMENT SCRUTINY SUB-COMMITTEE

- (i) To scrutinise:
 - The built environment
 - Planning policies
 - Public realm
 - Transport
 - Highways and streets
 - Green and clean
 - The environment, conservation, climate change and sustainability
- (ii) To scrutinise Flood Risk Management as required by the Localism Act 2010 and report findings direct to the Cabinet and/ or other partners (see section 1.05(d) Part 4E Constitution);

- (iii) To undertake any relevant functions as prescribed to Sub-Committees within Article Six and Part 4E of the Council's Constitution;
 - (iv) To scrutinise any other matter as prescribed by the Scrutiny and Overview Committee.
- 4.4 Note that the remit of the SOC will include the statutory duty to scrutinise the work of the Safer Croydon Partnership as required by the Police and Justice Act 2006.
- 4.5 Agree that the SOC hold no more than **7** meetings during the year (the minimum prescribed in Part 4E 3.01 of the constitution) subject to any additional meetings that the Director of Legal and Democratic Services decides are required in order to consider Call-Ins deemed to be urgent.
- 4.6 Direct the:
- Health, Social Care and Housing Sub-Committee to hold no more **8** meetings during the year, including a meeting held in parallel with the Children and Young People Scrutiny Sub-Committee to consider items relating to children affected by domestic violence and the Children and Adolescent Mental Health Service (CAMHS) subject any additional meetings that may be required to consider urgent NHS issues such as formal consultations
 - Children and Young People Sub-Committee to hold no more than **6** meetings during the year including a meeting held in parallel with the Health, Social Care and Housing Scrutiny Sub-Committee to consider items relating to children affected by domestic violence and the Children and Adolescent Mental Health Service (CAMHS) and a 'Young People Takeover' meeting
 - Streets and Environment Scrutiny Sub-Committee to hold no more than **6** meetings during the year
- 4.7 Consult with the Statutory Scrutiny Officer on the available officer support before deciding to establish any task and finish working groups during 2015/16.
- 4.8 Agree, as in previous years, that in the event of overlap or a lack of clarity of Sub-Committee remits, the Chair of the Scrutiny and Overview Committee shall, in consultation with the Deputy Chair and Vice Chair, determine the Committee to which any agenda item shall be directed.

5. DATES OF MEETINGS

Subject to approval of the above proposals, the meetings dates of the four scrutiny Committees will be:

5.1

**SCRUTINY AND OVERVIEW COMMITTEE
MEETING DATES 2015/16**

9 June 2015 (approval of initial 2015/16 scrutiny work programme)
8 September 2015
3 November 2015
15 December 2015 (pre-decision budget scrutiny - tbc)
19 January 2016
22 March 2016
12 April 2016

5.2

**HEALTH, SOCIAL CARE AND HOUSING SCRUTINY SUB-COMMITTEE
MEETING DATES 2015/16**

23 June 2015
15 September 2015
22 September 2015 (joint meeting with Children and Young People Scrutiny Sub-Committee)
10 November 2015
8 December 2015
26 January 2016
8 March 2016
10 May 2016 (Quality Accounts)

5.3

**CHILDREN AND YOUNG PEOPLE SCRUTINY SUB-COMMITTEE
MEETING DATES 2015/16**

16 June 2015
14 July 2015
22 September 2015 (joint meeting with Health, Social Care and Housing Scrutiny Sub-Committee)
17 November 2015 ('Young People takeover' meeting)
12 January 2016 (education budget proposals - tbc)
15 March 2016

5.4

**STREETS AND ENVIRONMENT SCRUTINY SUB-COMMITTEE
MEETING DATES 2015/16**

30 June 2015
29 September 2015
24 November 2015
2 February 2015
1 March 2015
5 April 2015

6. COMMITTEE MEMBERSHIP

6.1 The allocation of places on the three proposed Sub-Committees are subject to the political proportionality approved by Council.

6.2 The two party groups have been asked to make the following appointments, details of which will be tabled at the meeting.

HEALTH, SOCIAL CARE AND HOUSING SCRUTINY SUB-COMMITTEE	
Total voting membership 6	
Majority group Councillors to be appointed: 4	Minority group Councillors to be appointed: 2
1	1
2	2
3	
4	
Reserve Members	
1	1
2	2
3	
4	

There is also one co-opted non-voting representative from Healthwatch.

CHILDREN AND YOUNG PEOPLE SCRUTINY SUB-COMMITTEE	
Total voting membership 12	
Majority group Councillors to be appointed: 5	Minority group Councillors to be appointed: 3
1	1
2	2
3	3
4	
5	
Reserve Members	
1	1
2	2
3	3
4	
5	

There are also two co-opted voting parent governor representatives and two voting diocesan representatives on the Sub-Committee plus a co-opted non-voting teachers' representative.

STREETS AND ENVIRONMENT SCRUTINY SUB-COMMITTEE	
Total voting membership 7	
Majority group Councillors to be appointed: 4	Minority group Councillors to be appointed: 3
1	1
2	2
3	3
4	
Reserve Members	
1	1
2	2
3	3
4	

7. APPOINTMENT OF SUB-COMMITTEE CHAIRS AND VICE-CHAIRS

7.1 The Committee is also asked to appoint a Chair and Vice-Chair for three Sub-Committees

7.2 The appointments in 2014/15 were made on the following basis:

- (i) The Deputy Chair of the Scrutiny and Strategic Overview Committee was appointed as Chair of the Health, Social Care and Scrutiny Sub-Committee;
- (ii) The Vice Chairman of the Scrutiny and Strategic Overview Committee was appointed as the Chair of the Children and Young People Scrutiny Sub-Committee; and
- (iii) The Chair of Scrutiny and Strategic Overview Committee was appointed as the Chair of the Streets and Environment Scrutiny Sub-Committee
- (iv) The Vice Chair appointed to each Sub-Committee came from a different political group to that of the appointed Chair, except that one the voting education co-optees was also appointed as a second Vice Chair for the Children and Young People Scrutiny Sub-Committee

7.3 To that end, both the majority and minority parties have been canvassed for nominations and details of the appointments will be tabled at the meeting.

Name of Sub-Committee	Chair	Vice Chair
Health, Social Care and Housing		
Children and Young People		
Streets and Environment		

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BACKGROUND DOCUMENTS: None.