

For General Release

REPORT TO:	COUNCIL 26 June 2017
AGENDA ITEM NO:	8
SUBJECT:	ANNUAL REPORTS
LEAD OFFICER:	Stephen Rowan, Head of Democratic Services and Scrutiny
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT: The Council receives the annual reports of the identified Committees in accordance with the Council Procedure Rules at Part 4A of the Constitution.	

1. RECOMMENDATIONS

The Council is asked to note the contents of the annual reports of the General Purposes and Audit Committee, and the Scrutiny and Overview Committee.

2. EXECUTIVE SUMMARY

2.1 This item consists of annual reports from the General Purposes and Audit Committee (GPAC) and the Scrutiny and Overview Committee (SOC) that the Council is asked to note. These reports pertain to the work programmes of the municipal year 2016-17.

3. PROCESS

Scrutiny and Overview Committee

3.1 The rules for debate for the SOC annual report are contained in the Council Constitution Part 4A paragraphs 3.42-3.45.

3.2 The overall time for questions pertaining to the SOC annual report shall be not more than 20 minutes. The Chair of the Committee (or in the absence of the Chair, the Deputy Chair) and the Chairs of each Sub-Committee shall introduce and answer questions on the Report. The Chair of the Committee shall have not more than 3 minutes' speaking time and the Chairs of each Sub-Committee shall each have not more than 3 minutes' speaking time to introduce the report.

3.3 For the remaining time available, the report will be open to questions. In the event that any recommendation in the report has not been reached when the overall time limit has expired, it shall be put immediately to the vote.

- 3.4 Any Member, except the Seconder of the Report, may ask the Chair, Deputy or Vice Chair, as appropriate, not more than two questions on each paragraph of the Report

General Purposes and Audit Committee

- 3.5 The rules for debate for the GPAC annual report are contained in the Council Constitution Part 4A paragraphs 3.46-3.49.
- 3.6 The overall time for questions pertaining to the GPAC annual report shall be not more than ten minutes. The Chair of the relevant Committee (or in the absence of the Chair, the Vice-Chair) shall introduce and answer questions on the report. The Chair of the Committee will have not more than 3 minutes speaking time to introduce the report.
- 3.7 For the remaining time available, the report will be open to questions. In the event that any recommendation in the report has not been reached when the overall time limit has expired, it shall be put immediately to the vote.
- 3.8 Any Member, except the seconder of the report, may ask the Chair or Vice-Chair (as appropriate) not more than two questions on each paragraph of the report.

CONTACT OFFICER: James Haywood, Members' Services Manager
Ext. 63319

APPENDIX 1: Scrutiny and Overview Committee Annual Report

APPENDIX 2: General Purposes and Audit Committee Annual Report

BACKGROUND DOCUMENTS: None